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| **Tasks/Milestone** | **Deliverables/Outputs** | **Timeline** |
| Assessment of Federal Ministry of Education Operational, Planning and management gaps. | Briefing and presentation | 2 months after signing |
| An organizational review report that provides clear roles and responsibilities of the Ministry’s Directorates and align them to Federal MoE core functions. The report should clarify mandates of each directorate and capacity building plan. | Report | 3 months after signing |
| Guidelines on the operational Plan development adopted | Guidelines | 4 months after signing |
| Operational Plan for FMoE for 2021-2022 including Detailed costed Annual Education Plan | FMoE Operational Plan | 5 months after signing |
| Support the regular operationalization of the Education Sector Coordination forums and Organize regular and ad-hoc meetings | Meetings Minutes/presentations | 6 months after signing |
| National Implementation plan for age 6-year old children 100% enrolment in grade 1 with target, key activities, policies and cost; | National Plan is developed and agreed | 7 months after signing |
| Support the Preparation of FMOE internal monitoring system to all education programmes at national and state level; | Presentations, guidelines and meeting minutes. | 8 months after signing |
| Support the preparation of the Ministry of Education mid-year and end of year progress reports for 2021 -2022; | Reports, Presentations, guidelines and meeting minutes. | 9 months after signing |
| Support provided to the Education budget 2022-2023 process, through draft budget calculations and prioritization of activities | Reports, Presentations, guidelines and meeting minutes. | 10 Months |
| Support the preparation of the Joint Sector Review and Annual Sector Performance Report | Reports, Presentations, guidelines and meeting minutes. | 11.5 months after signing |