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| UNICEF in Turkey |
| **Requirements for Financial Submission** |
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| Programme: Education |
| **Assignment Title:**  **Short term National Individual Consultancy on "Schooling Adolescents through Vocational Education Programme Monitoring Excercise"**  **(EDU/TURA/2022-I)** |
| Purpose of the Assignment: The main objective of the consultancy is to document progress, good practices and lessons learned from the Schooling Adolescents through Vocational Education (SAVE) Programme implemented in 23 Provinces and 30 Vocational Education Centers and Vocational High Schools in Turkey. |
| Supervisor: Education Specialist, UNICEF Turkey Country Office |

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| **TASKS** | | **DELIVERABLES** | **PERSON/ DAYS REQUIRED** | **UNIT COST FOR A PERSON/ DAY** | **TOTAL COST for DELIVERABLE (TRY)** |
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|  | 1. Review existing documents about the SAVE programme and prepare a report.    1. Review existing documents about the programme. | * Review relevant sources * Report |  |  |  |
|  | 1. Analyze the implementation of the SAVE programme in schools and prepare a report.   2.1 Develop the framework for the  documentation  2.1.1 Conduct 4 focus group discussions (FGDs) to be conducted with:  - guidance and counseling teachers, coordinator teachers  - students and parents/caregivers  2.1.2 Conduct 5 semi-structured interviews with key informants (KIIs) | * Suggested FGD list * Data collection tools * Identification of key informants * Work schedule * Risk matrix * Outline of the final report * Focus group questionnaire * Focus group discussion report * Semi-structured   interview questions   * Interview reports |  |  |  |
|  | 1. Prepare final report   3.1 Prepare a draft final report  3.2 Prepare final report | * Draft final report * Final report |  |  |  |
| TOTAL | | |  |  |  |

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| **NOTES** |
| **All fee rates must cover:** |
| * *the remuneration actually paid to the experts concerned per person/ day* |
| * *administrative costs of employing the relevant experts, such as relocation and repatriation expenses* |
| * *expatriation allowances, leave, medical insurance and other employment benefits accorded to the experts by the Consultant* |
| * *the margin, covering the Consultant's overheads, profit and backstopping facilities* |
| * *Note that the input of experts must be given in full working days* |